

EXECUTIVE BOARD

SUMMARY OF DECISIONS

THURSDAY, 8TH JUNE, 2023

(Note: any verbal updates provided by Executive Members and the Youth MPs will be summarised in the Minutes of the meeting)

	ITEM	RECOMMENDATION	Key Action
2	Minutes of the Previous Meeting	That the Minutes of the Meeting held on 13 th April 2023 be agreed as a correct record.	Recommendations Approved
Leader			
Adult Social Care & Health			
Children, Young People & Education			
8.1	School Holiday Pattern for Community and Controlled Schools 2024/25	That the Executive Board agrees the school term and holiday pattern for Community and Controlled schools for 2024/2025 (as set out in Appendix One Draft School term and Holiday Pattern 2024/2025).	Recommendations Approved
8.2	Schools Estates and Capital Variation	That the Executive Board: 1: Approves variations to existing projects detailed on the 2022/2023 schools capital programme, including: <ul style="list-style-type: none">• £423k uplift to secure the final phase of the relocation of Longshaw Nursery School.• £47k uplift for the replacement boiler project at Brookhouse Primary School Foundation Unit.• £25k uplift for the playground resurfacing at Avondale Primary School	Recommendations Approved

		<p>2: Approves the establishment of the following projects and associated budgets:</p> <ul style="list-style-type: none"> • £100k to replace the perimeter fencing at Roe Lee Primary School. • £68k to upgrade the boilers and plant room at Intack Primary School. 	
Environment and Operations			
Public Health, Prevention & Wellbeing			
8.3	NHS Health Checks Tender 2024-27	<p>That the Executive Board:</p> <ol style="list-style-type: none"> 1. Notes the commencement of tendering and procurement activity to offer this service to the wider market, with revised contractual and commissioning arrangements to be in place from 1st April 2024. This contract will be awarded for three years with an option to extend for up to two years subject to satisfactory delivery which will be monitored via robust contract review processes. 2. The Board approves the proposed procurement strategy. 3. Notes that permission to award the contract following the tender process will be sought from the Executive Board in due course. 	Recommendations Approved
Digital & Customer Services			
Growth & Development			
8.4	Climate Emergency Action Plan	<p>That the Executive Board:</p> <ol style="list-style-type: none"> i. Notes the progress made in 2022/23; ii. Approves the draft CEAP for 2023/24; and, iii. Authorises the Strategic Director for Growth & Development, in conjunction with the Executive Member for Growth and 	Recommendations Approved

		Development and Climate Change Member Champion, to finalise the design and publication of the agreed CEAP.	
8.5	Levelling Up Fund 2 - Blackburn Growth Axis Transport Package (South East)	<p>That the Executive Board:</p> <ol style="list-style-type: none"> 1. Notes the award of £20m of Levelling Up Funding (LUF) to deliver the Blackburn Growth Axis Transport Package (South East); 2. Notes the Blackburn Growth Axis Transport Package (South East) LUF scheme comprises 2 projects:- <ol style="list-style-type: none"> a) Project 1 – South East Blackburn Walking and Cycling Network b) Project 2 – Junction 5 Improvement Scheme 3. Notes that the Memorandum of Understanding (MoU) has been signed by the Council’s Section 151 Officer and returned to the Department for Transport to allow for funding to be drawn down; 4. Approves the appointment of the Council’s strategic partner WSP for Project 1 to prepare detailed feasibility studies for the walking and cycling route; 5. Approves the appointment of Balfour Beatty for Project 2 through the Scape Civil Engineering Framework to progress Early Contractor Involvement (ECI) and to procure a design team; 6. Approves the procurement of a Client Side Technical Services team through the Crown Commercial Service (CCS) Framework for Project 2; 7. Approves the procurement of surveys to inform the design for both projects; 8. Approves a capital budget of £500,000 to undertake the identified tasks in point 4,5,&7 above which will be split across the Project 1 and 2; 9. Notes further reports will be prepared for approval to progress the 	Recommendations Approved

		<p>schemes once further information has been obtained and designs progressed.</p> <p>10. Authorises the Growth Programme Director in liaison with the Deputy Director of Legal and Governance to finalise any terms of the consultant and contractor appointments and to agree the financial drawdown for Project 1 and Project 2.</p>	
Finance & Governance			
8.6	Development of the General Fund Revenue Budget	<p>It is recommended that the Executive Board:</p> <p>a) note the key risks to the delivery of the budget in 2023/24 and that these will be subject to consideration as part of the regular Budget Monitoring reports submitted to the Executive Board;</p> <p>b) note the uncertainty with the funding outlook for the Council, not least the limited progress on Local Government Finance reforms and that these will not now take place before the next General Election;</p> <p>c) note the update to the Medium Term Financial Plan for 2024/27 as shown at Appendix A and that a further update will be provided in October 2023;</p> <p>d) note the scenario analysis shown at Appendix D and E which models ‘worst’/‘best’ case scenarios around the baseline MTFP as part of the assessment of potential risks facing the Council;</p> <p>e) note the timetable set out in the report for the development of the Council’s Budget for 2024/25;</p> <p>f) agree that all Portfolio Holders continue to review their budgets in line with the four strands of the Council’s financial strategy, Growing, Charging, Saving and Stop, as set out in section 5.38 in this report. This will include a review of all fees and charges in their 2 Portfolios, in line with the agreed Fees and Charges Framework (see Executive Board September 2023);</p> <p>g) note that Lead Officers for the Strategic Workstreams have been requested to identify budget savings options for 2024/25;</p> <p>h) agree that, subject to consideration by respective Portfolio Holders, any budget proposals arising from the work above be</p>	Recommendations Approved

		<p>considered by the Executive Board in due course (and subject to the proposal on consultation below);</p> <p>i) subject to the work above and agreement with Councillors, agree that some form of public consultation on the budget proposals should take place over Autumn 2023 with a view to informing decisions on the Council's budget for 2024/25.</p>	
8.7	Procurement Support for Chorley and South Ribble Councils	<p>That the Executive Board:</p> <p>Approves entering into a SLA to provide procurement support services to Chorley and South Ribble Borough Councils.</p>	Recommendations Approved

Reports for the meeting can be accessed via the following link:

[Agenda for Executive Board on Thursday, 8th June, 2023, 6.00 pm \(blackburn.gov.uk\)](#)